



Booking form for 3-day workshop

Let's get to know one another...

How many people are you booking for?	One	Two	Private group bookings (2+)	Yes	No	Number of people
Information of attendee 1 or the purchaser:			Information of attendee 2 or person the gift is for:			
Surname:	Attendee 1 (person responsible for account)		Surname:	Attendee 2 or Gift Voucher recipient		
Full names:	Attendee 1 (person responsible for account)		Full names:	Attendee 2 or Gift Voucher recipient		
ID number:	Attendee 1 (person responsible for account)		Is this a gift?	Yes	No	Event Date:
Contact:	Cell phone or Landline number attendee 1		Contact:	Cell phone or Landline number attendee 2		
E-mail:	Attendee 1 (person responsible for account)		E-mail:	Attendee 2 or Gift voucher recipient		
Address:	Attendee 1		Address:	If available		

Booking for 1 person

Deposit: R849.00

Single payment: R2000.00

via EFT, Visa, or MasterCard before or on day one

3-MORNING WORKSHOP

R 2849 p.p.

Booking for 2 people

R249 discount p.p. (excl. private groups)

Deposit: R1200

Single payment: R4000.00

via EFT, Visa, or MasterCard before or on day one

Let's choose the course dates that suits you best...

Just cross or tick the "Yes" box next to the course that you would like to attend:

Workshop set 1	Workshop set 2	Workshop set 3	Workshop set 4
February / March	June	September	November
Weekend option: Yes	Weekend option: Yes	Weekend option: Yes	Weekend option:
17 Feb, 24 Feb & 2 Mar	1 Jun, 8 Jun & 15 Jun	7 Sept, 14 Sept & 21 Sept	Not available
Weekday option: Yes	Weekday option: Yes	Weekday option: Yes	Weekday option: Yes
29 Feb, 1 Mar, & 2 Mar	13 Jun, 14 Jun & 15 Jun	19 Sept, 20 Sept & 21 Sept	7 Nov, 8 Nov & 9 Nov
Mornings from 9:30 -12:30	Mornings from 9:30 -12:30	Mornings from 9:30 -12:30	Mornings from 9:30 -12:30

Sign your booking, make your deposit payment, and send us the paperwork...

Send your completed form and proof of deposit payment to: study@gardendesignschool.co.za

I, (Name) (Surname):

Would like to register for the 3-day introduction workshop as chosen above and hereby commit to the payment and attendance of the course I have selected. I have read and understood the terms and conditions and will honour this agreement for the enrolment period as a legal document.

.....
Date Place Signature

Banking details:

Bank:	Nedbank
Branch:	Centurion (198765)
Account number:	1002 809 274
Account Holder:	Irene School of Garden Design
Account type:	Cheque/current

Use the selected course name and attending student/s initials and surname as payment reference. Example: 3day J. Brookes

WE HAVE PORTABLE CARD FACILITIES AVAILABLE



info@gardendesignschool.co.za
study@gardendesignschool.co.za



+27 82 322 2252
+27 12 751 0808



www.gardendesignschool.co.za

Hello, welcome and thank you for choosing Irene School of Garden Design!

Terms and conditions:

Send your completed booking form to study@gardendesignschool.co.za or info@gardendesignschool.co.za along with your proof of payment for the deposit to confirm and validate a booking. The remainder of fees are payable before or on day one via EFT or Visa/Mastercard (if available).

The venue for the 3-day introduction to garden design workshops are not fixed, and may change throughout the year, but the courses listed above will be presented in Centurion or vicinity. The venue will be communicated in the reminder e-mail sent prior to the start of the course. Private group bookings or booking for 2 or more attendees are done under one registration with one person/company/business responsible for the payment of the deposit. The remainder of fees can be done individually via Visa/Mastercard on day one (for individuals), or collectively as one payment via EFT (for individuals, companies and/or businesses) before or on day one of the selected course. Discounts are given for the enrolment of 2 or more people (excl. private group bookings), at R249.00 per person subtracted from the booking fee, provided both attendees attend the course that is booked for. Should the payment terms not be met, or one of the two enrolled attendees not attend, the customer forfeits the discount for both parties. Gift vouchers are valid for one year. A person may postpone a course to the next available starting date/set of courses if a reasonable amount of notice was given by the customer prior to the original starting date. The deposit is only refundable should the course not be presented by Irene School of Garden Design due to reasons beyond reasonable control, insufficient numbers for attendance or the customer cancelled the agreement in writing 30 days/1 month prior to the starting date. Not attending is not reason for refund. If the weekend course or the weekday course has insufficient numbers, a customer may be asked to consider the alternative course, or the next available set of courses. Should a customer not be able to attend 1 or more days that have been booked, the missed day/s may be attended in the following course, but Irene School of Garden Design recommend completing the workshop in order of day 1, 2 & 3, and it is the responsibility of the customer to familiarise themselves with the dates of the following course and book for the days missed. No certification is available for this course. The introduction workshop mornings are information courses for predominantly self-help or improvement of skills or labour and are not academic studies to formulate a career in the garden/landscaping/installation industry/s. Course material may not be copied, resold, presented in public or privately, to any person who is not enrolled at Irene School of Garden Design and material of any kind or media, remain the intellectual property of the author/s and/or Irene School of Garden Design. If you have any suggestions, comments, or complaints, please allow Irene School of Garden Design the first opportunity to assist or resolve a dispute. The premises, parking, equipment, and any part thereof is used at own risk and Irene School of Garden Design, or any member thereof may not be held responsible for any loss, injury, or damage of any kind. Students may not attend classes under the influence of alcohol, drugs of any sort that is not for medical reasons, and right of admission is reserved. All course material is provided digitally only, and it is advised that students have access to internet to access their notes or bring a storage drive to class for the material to be copied. Suggested books, stationery or displays and other items are not included. Irene School of Garden Design reserves the right to change the times, dates, and location with reasonable notice to the student. Irene School of Garden Design is not responsible for finding or booking of accommodation or travel arrangements for students attending. By signing this agreement digitally or manually, the customer agrees to terms and conditions, grants Irene School of Garden Design permission to handle/store their personal information with integrity. Private Group Bookings: Travel costs, venues, accommodation, and equipment such as screens or projectors needed by the Irene School of Garden representative are not included in the cost of the course stated above and are for the host/organiser's account. Please note: Books and extras may not always be available or delivered on time.